



Terms of Reference of Curriculum Committee

Date Adopted	1st October 2009	Version 5
Last Reviewed	7th October 2010	
Author/Owner	Full Governing Body	

Membership

- i) The committee shall consist of not less than 3 governors plus the Headteacher or delegate(s).
- ii) The committee shall have such co-opted voting members as the governing body shall appoint.
- iii) The committee may make recommendations for these appointments, which should include such staff as the Headteacher shall determine in consultation with his colleagues.

Quorum

The quorum shall be three governors

Meeting

The committee shall meet once a term or otherwise as required.

Terms of Reference

Curriculum

- a) To approve the school's Curriculum Policy and to monitor implementation of changes to the school curriculum in line with national and local guidelines and requirements
- b) To receive information from the Headteacher and the staff about how the curriculum is taught, evaluated and resourced
- c) To agree the arrangements for educational visits and ensure that they are in line with current Devon County Council guidance (Health and Safety)
- d) To agree any specific involvement by individual governors in curriculum areas (School Improvement)
- e) To agree policy, protocol and timetable for governor visits to the school (School Improvement)

Inclusion

- a) To ensure that the requirements of children with special needs are met through establishing and monitoring a Special Educational Needs policy and any arrangements for gifted and talented children
- b) To ensure the needs of looked after children are met through the agreement and review of the relevant policy
- c) To ensure that the school meets the statutory requirements relating to equality legislation (race, disability, gender etc also link to Personnel)
- d) To monitor pupil attendance and set targets as necessary
- e) To monitor pupil discipline and behaviour

General

- a) To review the information and data about school performance
- b) To contribute towards the School Improvement Plan.
- c) To agree protocol for governor visits to the school.

- d) To monitor, update and keep under review the following policies
- Admissions Policy
 - Behaviour Policy / Anti-Bullying Policy
 - Collective Worship Policy
 - Devon Curriculum Statement
 - Drug Policy
 - Education for a Multi-cultural Society
 - Foundation Stage Policy
 - Gifted and Talented Policy
 - Governor Visits Policy
 - Healthy Eating Policy
 - Homework Policy
 - Intimate Care Policy
 - Marking Policy
 - Outdoor Education, Visits and Off-site Activities Policy
 - Personal Social and Health Education Policy including citizenship
 - Restraint & Physical Contact Policy
 - Religious Education (RE) Policy
 - Sex & Relationship's Policy
 - Special Educational Needs Policy
 - Policy for Teaching and Learning

Document History

5	Approved by Full Governing Body (1st October 2009)
4.3	Agreed for recommendation to Full Governing Body (7th July 2009)
4.2	Further simplification to <i>Inclusion</i> items added from DGS model (July 2009)
4.1	Delegation updated & simplifications by Clerk (December 2008)
4	Approved by Full Governing Body (27th November 2008)
3.1	Building and H&S responsibilities and policies added (7th September 2007)
3	Quorum and membership reviewed, policy list updated (approved 10th May 2007)
2.1	Reformatted and aligned with terms for other committees by Clerk (April 2007)
2	Legacy policy approved 13 th November 2005